



**Commonwealth of Massachusetts  
Board of Library Commissioners**

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**MASSACHUSETTS  
SPECIAL LIBRARY STATISTICS  
REPORT**

**FY2007 Data  
(July 1, 2006-June 30, 2007)**

**Compiled: September 2007  
Distributed: October 2007**

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Prepared with LSTA funds

Preparation of this report was supported in part by the U.S. Institute of Museum and Library Services. However, the opinions expressed herein do not necessarily reflect the position or policy of that agency, and no official endorsement by that agency should be inferred.

# Introduction

The *Massachusetts Special Libraries Statistics Report, FY2007* reports data submitted by 101 of 298 (34%) special libraries that were surveyed. The survey was distributed in June 2007 to special libraries that are current or former members of the Commonwealth's six regional library systems.

The data in this report is grouped by type of library. The seven categories are *For-Profit Corporation, Government Agency, Health/Hospital, Institutional, Law, Museum/Historical/Educational* and *Other Non-Profit*. The alphabetical index displays each libraries' classification.

The report consists of four summary data sections (Expenditures; Hours, Attendance, Reference and Staffing; Holdings and Circulation; and Other Services), and two detailed sections (Circulation and Holdings; and Hours, Attendance, Reference and Staffing).

This report provides information that may be used to describe special library services. Users will want to interpret this data in the context of the service roles adopted by the library and expressed in its mission statement.

The report reflects considerable time and effort expended by library directors and staff members who have responded to the agency's survey. Their work is greatly appreciated.

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*Massachusetts Special Library Statistics Report, FY2007 (July 1, 2006 - June 30, 2007)*  
Compiled: September 2007  
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# **Massachusetts Special Library Statistics Report**

**FY2007**

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Averages by Type of Library

Type of Library	Materials Expenditures	Annual Hours Open	Annual Visits	Annual Reference Transactions	Number of Staff	Staff with MLS degrees*
For Profit Corporation	203,000	1,650	1,422	297	2.0	1.2
Government Agency	46,023	1,979	732	1,225	6.6	2.8
Health/Hospital	100,279	1,963	18,143	1,600	2.8	1.4
Institutional	17,472	1,510	12,935	2,594	4.5	0.7
Law	98,659	2,056	14,631	3,045	2.7	1.7
Museum/Historical/Educational	72,116	1,412	2,272	1,223	5.9	2.8
Other Non-Profit	5,428	1,472	1,154	958	5.0	2.8
All Reporting Special Libraries	65,216	1,710	7,870	1,543	4.3	2.0

Number of Reporting Libraries

Type of Library	Materials Expenditures	Annual Hours Open	Annual Visits	Annual Reference Transactions	Number of Staff	Staff with MLS degrees
For Profit Corporation	1	5	1	2	5	3
Government Agency	6	8	6	6	8	8
Health/Hospital	18	31	15	20	31	26
Institutional	6	6	6	5	6	4
Law	6	7	6	6	6	6
Museum/Historical/Educational	13	23	17	18	22	16
Other Non-Profit	11	17	12	9	17	12
All Reporting Special Libraries	61	97	63	66	95	75

\*Calculated using data from all libraries who reported total number of staff

## 2007 Special Libraries Report: Holdings and Circulation Summary

### Averages by Type of Library

Type of Library	Holdings - Books	Holdings - Other	Circulation - All Formats
For Profit Corporation	2,308	1,884	717
Government Agency	14,996	38,911	77,060
Health/Hospital	2,081	1,138	887
Institutional	8,482	374	11,896
Law	25,560	3,186	2,597
Museum/Historical/Educational	67,499	28,947	3,555
Other Non-Profit	19,887	27,158	4,262
All Reporting Special Libraries	24,384	16,201	12,207

### Number of Reporting Libraries

Type of Library	Holdings	Circulation
For Profit Corporation	5	3
Government Agency	8	6
Health/Hospital	31	13
Institutional	5	6
Law	6	6
Museum/Historical/Educational	24	7
Other Non-Profit	19	11
All Reporting Special Libraries	98	52

### Number of Libraries Reporting the Following Services

Type of Library	Open to Public	Record Mgmt./ Archives for Organization	Total Number Returning Survey
For Profit Corporation	1	3	5
Government Agency	7	7	8
Health/Hospital	26	8	31
Institutional	1	0	6
Law	6	0	7
Museum/Historical/Educational	23	20	24
Other Non-Profit	15	8	20
All Reporting Special Libraries	79	46	101

## 2007 Special Libraries Report: Circulation & Holdings

Institution/ Library	Region	Holdings: Books	Holdings: Other	Record Mgmt./ Archives	Circulation	Interlibrary Loans	
						To	From

### Library Type (For Profit Corporation)

Camp, Dresser & McKee - Herman G. Dresser Library	M	6,840	7,518	Y	640	75	125
Gradient Corporation - Information Resource Center	M	1,302	840	Y	1,240		
Instrumentation Laboratory Company - Library	M	2,000	0	Y			160
MRA Laboratories, Inc. - RC Sprague Library	W	300	1,000	N			
Sherin and Lodgen, LLP - Library	B	1,100	60	N	270	2	2

### Library Type (Government Agency)

City of Boston Office of the City Clerk - Archives & Records	B	3,000	9,415	Y	N/A		
Dept of Veterans Affairs - Medical Center Library	S	4,071	279	N	115	1,087	266
Federal Reserve Bank of Boston - Research Library	B	73,000	7,812	Y	8,829	182	255
Massachusetts Board of Library Commissioners - Professional and Reference Library	B	2,100	49	Y	296		47
Massachusetts Water Resources Authority - Library	B	5,278	3,406	Y	194	2	35
Perkins School for the Blind - Braille and Talking Book Library	M		81,974	Y	452,867	27	876
Toxics Use Reduction Institute - Library	N	1,280	7,608	Y	56	5	5
Volpe National Transportation Systems Center - Technical Reference Center	M	31,235	200,744	Y		134	194

### Library Type (Health/Hospital)

Anna Jaques Hospital - Rogers Medical Library	N	550	83	N	432	157	479
Baystate Medical Center - Health Sciences Library	W	9,389	700	N		2,382	1,946
Berkshire Medical Center - Library	W	2,025	235	Y	77	1,494	1,270
Beverly Hospital - Library	N	500	0	Y	21	823	333
Brigham and Women's Hospital - Medical Library	B	1,500	200	Y	N/A	580	3,400
Brigham and Women's Hospital Bretholz Center - Kessler Health Education Library	B	1,200	265	N	4,698		

## 2007 Special Libraries Report: Circulation & Holdings

Institution/ Library	Region	Holdings: Books	Holdings: Other	Record Mgmt./ Archives	Circulation	Interlibrary Loans	
						To	From
Brockton Hospital - Library	S	868	24	N	N/A	1,056	410
Caritas Norwood Hospital - Youngdahl Memorial Library	M	2,000	3,075	N	32	827	351
Cape Cod Hospital - Frazier-Grant Medical Library	S	1,616	7,657	N	286	884	1,070
Caritas Holy Family Hospital and Med. Ctr. - Health Sciences Library	N	1,100	58	N	14	230	250
Charlton Memorial Hospital - Ida S. Charlton Medical Library	S	400	1,110	N		392	1,398
Emerson Hospital - Medical Library and Lund Community Health Lib	M	1,600	25	N	25	127	330
Health Alliance Hospitals - Medical Library	C	710	50	N	N/A	35	110
Heywood Hospital - Health Sciences Library	C	500	120	N		20	400
Jordan Hospital, Inc. - Daryl A. Lima Memorial Library	S	104	0	Y	N/A	64	823
Massachusetts General Hospital - Patient and Family Learning Center	B	500	475	N	N/A		
Massachusetts General Hospital - Treadwell Library	B	15,000	698	N	4,621	800	4,000
Massachusetts Hospital School - Medical Library	S	102	0	Y		200	250
McLean Hospital - Mental Health Sciences Library	M	7,800	150	N			
Mercy Medical Center - Gilman Health Sciences Library	W	850	600	N	150	200	500
Milford Regional Medical Center - Medical Library	C	312	6,189	Y		44	108
Morton Hospital & Medical Ctr. - Medical Library	S	500	25	N	N/A	35	500
Newton-Wellesley Hospital - Babson Memorial Medical Library	M	2,098	8,804	Y	232	707	1,248
North Shore Medical Center/Union Hospital - Health Sciences Library	N	1,500	260	N		275	463
North Shore Medical Ctr./Salem Hospital - Health Sciences Library	N	4,000	90	N		1,700	700
Regional Center for Healthy Communities - Resource Library	M	2,180	1,380	N	923		
Rehab. Hospital of the Cape & Islands - Medical Library	S	469	231	N	23	25	111

## 2007 Special Libraries Report: Circulation & Holdings

Institution/ Library	Region	Holdings: Books	Holdings: Other	Record Mgmt./ Archives	Circulation	Interlibrary Loans	
						To	From
Saints Memorial Medical Center - Health Sciences Library	N	800	75	N		700	700
St. Luke's Hospital - Health Sciences Library	S	1,850	2,140	Y		1,484	996
Tobey Hospital - Stillman Library	S	500	100	N		67	146
Umass Memorial Health Center - Homer Gage Medical Library	C	2,000	460	N	N/A	840	422

### Library Type (Institutional)

Barnstable County Corr. Facility - Library	S			N	32,812		
DOC - Bridgewater State Hospital - Library	S	8,917	481	N	3,223		86
DOC - Old Colony Correctional Center - Library	S	5,312	413	N	4,840		341
M.C.I. Norfolk - Library	S	8,500	77	N	7,200	1,660	1,820
MCI-Framingham - Library	M	7,772	109	N	13,300		130
Souza Baranowski Correctional Center - Library	C	11,911	791	N	10,000	3,120	417

### Library Type (Law)

Edwards Angell Palmer and Dodge LLP - Library	B			N			
Massachusetts Trial Court - Barnstable - Law Library	S	16,500	2,700	N	1,851	15	5
Massachusetts Trial Court - Berkshire - Law Library	W	20,000	20	N	1,078	39	56
Massachusetts Trial Court - Bristol - Law Library	S	28,401	297	N	973	19	10
Massachusetts Trial Court - Hampden - Law Library	W	40,056	15,668	N	4,545	116	99
Massachusetts Trial Court - Lowell - Law Library	N	25,000	210	N	2,482	25	34
Massachusetts Trial Court - Norfolk - Law Library	M	23,404	220	N	4,652	75	30

### Library Type (Museum/Historical/Educational)

American Antiquarian Society - Library	C	712,000	408	Y	19,019	36	3
American Textile History Museum - Osborne Library	N	33,000	49,616	Y	N/A		1
Andover Historical Society - Caroline Underhill Research Library	N	3,000	10,100	N	25		

## 2007 Special Libraries Report: Circulation & Holdings

Institution/ Library	Region	Holdings: Books	Holdings: Other	Record Mgmt./ Archives	Circulation	Interlibrary Loans	
						To	From
The Bostonian Society - Library and Special Collections	B	7,000	32,650	Y	N/A		
Cape Ann Historical Association - Library	N	3,926	152	Y	N/A		
Hitchcock Center for the Environment - Resource Center	W	5,000	250	N	1,800		
Maria Mitchell Association - Science Library, Archives and Special Coll.	S	6,000	2,000	Y	N/A		
Marine Biological Laboratory - MBL/WHOI Library	S		207,230	Y	3,136	2,888	2,460
Mass Center for Career and Technical Education - Library	M	3,585	586	N	340		
Massachusetts Horticultural Society - Library	M	25,000	145	Y	300	5	5
Museum of Science - Library	B	14,500	8,800	Y		60	400
Needham Historical Society - Library	M	3,500	13,010	Y	N/A		
New England Historic Genealogical Society - Library	B	200,000	110,159	Y	N/A		
Norman Rockwell Museum - Reference Center	W	1,062	639	Y	N/A		4
North Andover Historical Society - Archives	N	427	3,839	Y	N/A		
Peabody Essex Museum - Phillips Library	N	400,000	0	Y	N/A		
Perkins School for the Blind - Samuel P. Hayes Research Library	M	5,500	33,137	Y	N/A	1	21
Sterling and Francine Clark Art Institute - Library	W	127,052	190,124	Y	N/A	585	699
Temple Shir Tikva - Library	M	2,700	15	N	264		
Thoreau Institute at Walden Woods - Henley Library	M	8,500	200	Y	N/A		
Topsfield Historical Society - Library	N	882	71	Y	N/A		
U.S.S. Constitution Museum - Samuel Eliot Morison Memorial Library	B	2,312	13,688	Y	N/A		21
Worcester Art Museum - Library	C	50,000	17,500	Y	N/A	176	118
Worcester Historical Museum - Research Library	C	5,000	400	Y	N/A		

## 2007 Special Libraries Report: Circulation & Holdings

Institution/ Library	Region	Holdings: Books	Holdings: Other	Record Mgmt./ Archives	Circulation	Interlibrary Loans	
						To	From

### Library Type (Other Non-Profit)

AIDS Action Committee - HIV Health Library	B	100	40	N	N/A		
American Congregational Association - Congregational Library	B	225,000	260	Y	300		
Associated Grant Makers - Resource Center for Philanthropy	B	700	0	N			
Barre Center for Buddhist Studies - BCBS Library	C	4,000	0	N			
Battelle Duxbury Operations - Library	S	100	5,000	N	N/A		
Boston Symphony Orchestra - Archives	B	2,500	13,050	Y	N/A		
Education Development Center, Inc. - Ctr. for the Study and Prevention of Injury	M	4,652	570	N	N/A		
The French Library and Cultural Center	B	23,100	2,670	N	17,337	14	
Greater Boston Center for Healthy Communities - Resource Library	B	2,752	1,960	Y	500		65
James Library and Center for the Arts - Library	S	10,000	0	Y			
Massachusetts Municipal Wholesale Electric Co - Records Management and Reference Library	W	400	25	Y	12		
Mitre Corporation - Library	M		96,247	N	1,000		360
New England Foursquare Bible Institute - Emmaus Library	C	4,737	397	N	456		
Salem Athenaeum - Salem Athenaeum	N	49,900	11	Y	1,641		
Silent Spring Institute - Silent Spring Information Center	M	300		N	10		450
St. Joseph's Abbey - Library	C	38,000	0	N	N/A		
Temple Beth Am - Levine Library	M	3,700	140	N			
WGBH Educational Foundation - Media Library and Archives	B	3,600	394,000	Y	25,000		
WGBY/WGBY Video Lending Library	W	12	1,600	N	380	280	
Worcester County Horticultural Society - Tower Hill Botanic Garden Library	C	4,606	33	Y	243		

## 2007 Special Libraries Report: Hours Open, Attendance, Reference and Staffing

Institution/Library	Region	Annual Hours Open	Annual Visits	Open to Public	Ref. Trans.	No. of Staff	Staff with MLS	Materials Expenditures
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### Library Type (For Profit Corporation)

Camp, Dresser & McKee - Herman G. Dresser Library	M	2,080		Y	119	3	2	
Gradient Corporation - Information Resource Center	M	2,860		N		4	3	
Instrumentation Laboratory Company - Library	M	450		N		1	0	
MRA Laboratories, Inc. - RC Sprague Library	W	780		N		1	0	
Sherin and Lodgen, LLP - Library	B	2,080	1,422	N	475	1	1	203,000

### Library Type (Government Agency)

City of Boston Office of the City Clerk - Archives & Records	B	2,080		Y		4	4	61,000
Dept of Veterans Affairs - Medical Center Library	S	1,850		Y		1	1	54,794
Federal Reserve Bank of Boston - Research Library	B	1,800	87	Y	2,240	11	3	
Massachusetts Board of Library Commissioners - Professional and Reference Library	B	1,950	100	N	878	1	1	19,646
Massachusetts Water Resources Authority - Library	B	1,950	57	Y	191	2	1	55,000
Perkins School for the Blind - Braille and Talking Book Library	M	2,125	1,500	Y	1,248	28	8	69,197
Toxics Use Reduction Institute - Library	N	2,080	600	Y	750	2	1	16,500
Volpe National Transportation Systems Center - Technical Reference Center	M	2,000	2,048	Y	2,041	4	3	

### Library Type (Health/Hospital)

Anna Jaques Hospital - Rogers Medical Library	N	2,100	1,786	Y	346	2	1	38,552
Baystate Medical Center - Health Sciences Library	W	3,040	76,626	Y		13	4	
Berkshire Medical Center - Library	W	2,008	14,560	Y	302	2	1	
Beverly Hospital - Library	N	1,920	1,573	Y	981	1	1	
Brigham and Women's Hospital - Medical Library	B	2,080		N	350	2	2	
Brigham and Women's Hospital Bretholz Center - Kessler Health Education Library	B	2,496	12,178	Y	2,122	9	3	

## 2007 Special Libraries Report: Hours Open, Attendance, Reference and Staffing

Institution/Library	Region	Annual Hours Open	Annual Visits	Open to Public	Ref. Trans.	No. of Staff	Staff with MLS	Materials Expenditures
Brockton Hospital - Library	S	2,210		Y	227	2	0	60,607
Caritas Norwood Hospital - Youngdahl Memorial Library	M	1,880		Y	176	1	1	96,085
Cape Cod Hospital - Frazier-Grant Medical Library	S	2,198	14,669	Y	962	5	3	50,892
Caritas Holy Family Hospital and Med. Ctr. - Health Sciences Library	N	1,200		N	190	1	1	43,000
Charlton Memorial Hospital - Ida S. Charlton Medical Library	S	1,176		Y	956	1	1	30,100
Emerson Hospital - Medical Library and Lund Community Health Library	M	2,080		Y	1,560	1	1	35,903
Health Alliance Hospitals - Medical Library	C	1,536	714	Y	415	1	1	
Heywood Hospital - Health Sciences Library	C	1,600		Y	170	1	0	
Jordan Hospital, Inc. - Daryl A. Lima Memorial Library	S	880		Y		1	1	
Massachusetts General Hospital - Patient and Family Learning Center	B	2,500	30,000	Y	5,000	3	0	30,000
Massachusetts General Hospital - Treadwell Library	B	3,584	52,400	N	14,397	20	9	878,422
Massachusetts Hospital School - Medical Library	S	1,040		N	400	1	0	
McLean Hospital - Mental Health Sciences Library	M	2,400		Y		2	1	
Mercy Medical Center - Gilman Health Sciences Library	W	2,080	1,200	N	500	1	1	80,000
Milford Regional Medical Center - Medical Library	C	2,080		Y		1	1	43,445
Morton Hospital & Medical Ctr. - Medical Library	S	1,500		Y		1	1	20,000
Newton-Wellesley Hospital - Babson Memorial Medical Library	M	2,130	24,703	Y	1,327	2	1	111,413
North Shore Medical Center/Union Hospital - Health Sciences Library	N	2,080	1,600	Y		2	1	
North Shore Medical Ctr./Salem Hospital - Health Sciences Library	N	2,080	4,800	Y		2	1	129,798
Regional Center for Healthy Communities - Resource Library	M	1,984	336	Y	26	1	1	30,705
Rehab. Hospital of the Cape & Islands - Medical Library	S	990		Y		1	1	6,086

## 2007 Special Libraries Report: Hours Open, Attendance, Reference and Staffing

Institution/Library	Region	Annual Hours Open	Annual Visits	Open to Public	Ref. Trans.	No. of Staff	Staff with MLS	Materials Expenditures
Saints Memorial Medical Center - Health Sciences Library	N	2,080		Y		1	1	
St. Luke's Hospital - Health Sciences Library	S	2,500	35,000	Y	1,600	2	2	110,000
Tobey Hospital - Stillman Library	S	950		Y		1	0	10,000
Umass Memorial Health Center - Homer Gage Medical Library	C	2,470		Y		2	1	

### Library Type (Institutional)

Barnstable County Corr. Facility - Library	S	1,960	665	N	287	1	1	1,083
DOC - Bridgewater State Hospital - Library	S	1,820	11,172	N	81	1	1	2,500
DOC - Old Colony Correctional Center - Library	S	1,300	34,750	N		1	0	8,989
M.C.I. Norfolk - Library	S	2,080	10,400	N	2,600	22	1	82,000
MCI-Framingham - Library	M	1,378	10,620	Y	7,004	1	0	8,591
Souza Baranowski Correctional Center - Library	C	522	10,000	N	3,000	1	1	1,667

### Library Type (Law)

Edwards Angell Palmer and Dodge LLP - Library	B	2,739		N		0	0	
Massachusetts Trial Court - Barnstable - Law Library	S	1,860	19,468	Y	3,972	3	1	96,738
Massachusetts Trial Court - Berkshire - Law Library	W	1,868	2,683	Y	1,096	2	2	78,000
Massachusetts Trial Court - Bristol - Law Library	S	1,984	10,793	Y	1,103	1	1	78,043
Massachusetts Trial Court - Hampden - Law Library	W	1,950	28,605	Y	7,348	3	2	164,596
Massachusetts Trial Court - Lowell - Law Library	N	1,992	19,194	Y	2,368	3	2	78,043
Massachusetts Trial Court - Norfolk - Law Library	M	2,000	7,041	Y	2,382	4	2	96,534

### Library Type (Museum/Historical/Educational)

American Antiquarian Society - Library	C	2,236	4,274	Y	1,508	50	23	450,000
American Textile History Museum - Osborne Library	N	1,664	65	Y	600	3	3	8,000
Andover Historical Society - Caroline Underhill Research Library	N	1,872		Y		1	0	

## 2007 Special Libraries Report: Hours Open, Attendance, Reference and Staffing

Institution/Library	Region	Annual Hours Open	Annual Visits	Open to Public	Ref. Trans.	No. of Staff	Staff with MLS	Materials Expenditures
The Bostonian Society - Library and Special Collections	B	936	139	Y	619	2	2	
Cape Ann Historical Association - Library	N	536	300	Y	115	2	0	
Hitchcock Center for the Environment - Resource Center	W	500	700	Y	150	1	0	1,000
Maria Mitchell Association - Science Library, Archives and Special Coll.	S	288		Y	28	0	0	
Marine Biological Laboratory - MBL/WHOI Library	S	2,250		Y		13	8	143,000
Mass Center for Career and Technical Education - Library	M	2,032	522	N		2	1	4,500
Massachusetts Horticultural Society - Library	M	1,250	900	Y	800	1	1	2,000
Museum of Science - Library	B	2,904		Y		5	3	
Needham Historical Society - Library	M	800	40	Y	200	1	0	1,500
New England Historic Genealogical Society - Library	B	2,288	10,346	Y	8,119	11	6	
Norman Rockwell Museum - Reference Center	W	550	641	Y	791	1	0	474
North Andover Historical Society - Archives	N	1,880	90	Y	201	2	1	
Peabody Essex Museum - Phillips Library	N	375	1,250	Y	1,025	8	3	
Perkins School for the Blind - Samuel P. Hayes Research Library	M	1,984		Y	2,080	2	1	17,000
Sterling and Francine Clark Art Institute - Library	W	2,280	14,104	Y	988	15	4	291,801
Temple Shir Tikva - Library	M	40		Y		1	1	1,310
Thoreau Institute at Walden Woods - Henley Library	M	1,600	500	Y	500	1	1	
Topsfield Historical Society - Library	N	0		Y		0	0	
U.S.S. Constitution Museum - Samuel Eliot Morison Memorial Library	B	1,300	370	Y	232	1	1	6,925
Worcester Art Museum - Library	C	1,132	3,800	Y	1,400	3	2	10,000
Worcester Historical Museum - Research Library	C	1,768	576	Y	2,653	3	0	

## 2007 Special Libraries Report: Hours Open, Attendance, Reference and Staffing

Institution/Library	Region	Annual Hours Open	Annual Visits	Open to Public	Ref. Trans.	No. of Staff	Staff with MLS	Materials Expenditures
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### Library Type (Other Non-Profit)

AIDS Action Committee - HIV Health Library	B	2,000	2,000	Y		2	0	500
American Congregational Association - Congregational Library	B	1,960	850	Y	825	9	2	
Associated Grant Makers - Resource Center for Philanthropy	B	1,040	1,000	Y	4,000	2	2	15,527
Barre Center for Buddhist Studies - BCBS Library	C	0		Y		0	0	
Battelle Duxbury Operations - Library	S	0	10	N	10	0	0	
Boston Symphony Orchestra - Archives	B	1,560	31	Y	405	2	1	4,000
Education Development Center, Inc. - Ctr. for the Study and Prevention of Injury	M	2,080	3	Y	82	3	2	6,000
The French Library and Cultural Center	B	1,932		N		2	1	
Greater Boston Center for Healthy Communities - Resource Library	B	2,080	400	Y	425	1	0	6,000
James Library and Center for the Arts - Library	S	1,000		Y		2	1	3,000
Massachusetts Municipal Wholesale Electric Co - Records Management and Reference Library	W	2,080		N		2	0	
Mitre Corporation - Library	M	2,340	2,500	N	2,500	29	26	
New England Foursquare Bible Institute - Emmaus Library	C	416		Y		2	1	2,570
Salem Athenaeum - Salem Athenaeum	N	1,040	1,906	Y		1	1	5,035
Silent Spring Institute - Silent Spring Information Center	M	720		Y		1	1	2,000
St. Joseph's Abbey - Library	C	1,040		N		2	0	10,000
Temple Beth Am - Levine Library	M	0		Y		0	0	
WGBH Educational Foundation - Media Library and Archives	B	2,080	4,050	Y		23	8	
WGBY/WGBY Video Lending Library - Library	W	780	10	Y	18	1	0	
Worcester County Horticultural Society - Tower Hill Botanic Garden Library	C	882	1,085	Y	359	1	1	5,079

## 2007 Special Libraries Report: Appendix A

### Definitions for Data in the Special Library Statistics Report, FY2007

Column Heading	Definition
Region	Regional Library System of which the library is a current or former member. B=Boston, C=Central, M=Metrowest, N=Northeast, S=Southeastern, W=Western
Holdings: Books	Number of non-periodical printed publications bound in hard or soft covers, or in loose leaf format.
Holdings: Other	Number of print serials, curricular materials, video and audio cassettes, materials in electronic format, electronic database and journal subscriptions.
Records Mgmt./Archives	Does the library provide a records management and/or archives function for the organization?
Circulation	The total annual circulation of all types of library materials in all formats. Note, includes data from some libraries that reported for calendar year 2006 or for a fiscal year other than 7/1/06-6/30/07. N/A (not applicable) indicates the library did not circulate materials from its collection. A blank field indicates the library did not track circulation.
Interlibrary Loans Provided To	These are library materials, or copies of materials, provided to the library from another library upon request.
Interlibrary Loans Received From	These are library materials, or copies of materials, received by the library from another library upon request.
Annual Hours Open	Sum of hours the library was open and staffed during the year. May be staffed by paid and/or volunteer personnel.
Annual Visits	The number of persons entering the library for whatever purpose during the year.
Open to Public	Was the library open to the public during the year?
Ref. Trans.	Reference Transaction - An information contact which involves the knowledge, use, recommendations, interpretation or instruction in the use of one or more information sources by a member of the library staff.
No. of Staff	Head count of the number of paid library staff (excludes volunteers) as of 6/30/07.
Staff with MLS	The number of paid staff who have earned an ALA accredited Masters degree as of 6/30/07.
Mats. Exps.	The sum of operating expenditures from the library's budget for library materials including print, non-print, and electronic resources.
Salaries Exps.	The sum of salary and wages expended from the library's budget for all library staff including plant operations, security and maintenance staff.

## 2007 Special Libraries Report: Index

Institution/Library	Library Type	Page Number
AIDS Action Committee - HIV Health Library	Other non-profit	7, 12
American Antiquarian Society - Library	Museum/historical/educational library	5, 10
American Congregational Association - Congregational Library	Other non-profit	7, 12
American Textile History Museum - Osborne Library	Museum/historical/educational library	5, 10
Andover Historical Society - Caroline Underhill Research Library	Museum/historical/educational library	5, 10
Anna Jaques Hospital - Rogers Medical Library	Health/hospital library	3, 8
Associated Grant Makers - Resource Center for Philanthropy	Other non-profit	7, 12
Barnstable County Corr. Facility - Library	Correctional/institutional library	5, 10
Barre Center for Buddhist Studies - BCBS Library	Other non-profit	7, 12
Battelle Duxbury Operations - Library	Other non-profit	7, 12
Baystate Medical Center - Health Sciences Library	Health/hospital library	3, 8
Berkshire Medical Center - Library	Health/hospital library	3, 8
Beverly Hospital - Library	Health/hospital library	3, 8
Boston Symphony Orchestra - Archives	Other non-profit	7, 12
The Bostonian Society - Library and Special Collections	Museum/historical/educational library	6, 11
Brigham and Women's Hospital - Medical Library	Health/hospital library	3, 8
Brigham and Women's Hospital Bretholz Center - Kessler Health Education Library	Health/hospital library	3, 8
Brockton Hospital - Library	Health/hospital library	4, 9
Camp, Dresser & McKee - Herman G. Dresser Library	For profit corporation library	3, 8
Cape Ann Historical Association - Library	Museum/historical/educational library	6, 11
Cape Cod Hospital - Frazier-Grant Medical Library	Health/hospital library	4, 9
Caritas Holy Family Hospital and Med. Ctr. - Health Sciences Library	Health/hospital library	4, 9
Caritas Norwood Hospital - Youngdahl Memorial Library	Health/hospital library	4, 9
Charlton Memorial Hospital - Ida S. Charlton Medical Library	Health/hospital library	4, 9

## 2007 Special Libraries Report: Index

Institution/Library	Library Type	Page Number
City of Boston Office of the City Clerk - Archives & Records	Government agency library	3, 8
DOC - Bridgewater State Hospital - Library	Correctional/institutional library	5, 10
DOC - Old Colony Correctional Center - Library	Correctional/institutional library	5, 10
Dept of Veterans Affairs - Medical Center Library	Government agency library	3, 8
Education Development Center, Inc. - Ctr. for the Study and Prevention of Injury	Other non-profit	7, 12
Edwards Angell Palmer and Dodge LLP - Library	Law library	5, 10
Emerson Hospital - Medical Library and Lund Community Health Library	Health/hospital library	4, 9
Federal Reserve Bank of Boston - Research Library	Government agency library	3, 8
The French Library and Cultural Center	Other non-profit	7, 12
Gradient Corporation - Information Resource Center	For profit corporation library	3, 8
Greater Boston Center for Healthy Communities - Resource Library	Other non-profit	7, 12
Health Alliance Hospitals - Medical Library	Health/hospital library	4, 9
Heywood Hospital - Health Sciences Library	Health/hospital library	4, 9
Hitchcock Center for the Environment - Resource Center	Museum/historical/educational library	6, 11
Instrumentation Laboratory Company - Library	For profit corporation library	3, 8
James Library and Center for the Arts - Library	Other non-profit	7, 12
Jordan Hospital, Inc. - Daryl A. Lima Memorial Library	Health/hospital library	4, 9
M.C.I. Norfolk - Library	Correctional/institutional library	5, 10
MCI-Framingham - Library	Correctional/institutional library	5, 10
MRA Laboratories, Inc. - RC Sprague Library	For profit corporation library	3, 8
Maria Mitchell Association - Science Library, Archives and Special Coll.	Museum/historical/educational library	6, 11
Marine Biological Laboratory - MBL/WHOI Library	Museum/historical/educational library	6, 11
Mass Center for Career and Technical Education - Library	Museum/historical/educational library	6, 11
Massachusetts Board of Library Commissioners - Professional and Reference Library	Government agency library	3, 8

## 2007 Special Libraries Report: Index

Institution/Library	Library Type	Page Number
Massachusetts General Hospital - Patient and Family Learning Center	Health/hospital library	4, 9
Massachusetts General Hospital - Treadwell Library	Health/hospital library	4, 9
Massachusetts Horticultural Society - Library	Museum/historical/educational library	6, 11
Massachusetts Hospital School - Medical Library	Health/hospital library	4, 9
Massachusetts Municipal Wholesale Electric Co - Records Management and Reference Library	Other non-profit	7, 12
Massachusetts Trial Court - Barnstable - Law Library	Law library	5, 10
Massachusetts Trial Court - Berkshire - Law Library	Law library	5, 10
Massachusetts Trial Court - Bristol - Law Library	Law library	5, 10
Massachusetts Trial Court - Hampden - Law Library	Law library	5, 10
Massachusetts Trial Court - Lowell - Law Library	Law library	5, 10
Massachusetts Trial Court - Norfolk - Law Library	Law library	5, 10
Massachusetts Water Resources Authority - Library	Government agency library	3, 8
McLean Hospital - Mental Health Sciences Library	Health/hospital library	4, 9
Mercy Medical Center - Gilman Health Sciences Library	Health/hospital library	4, 9
Milford Regional Medical Center - Medical Library	Health/hospital library	4, 9
Mitre Corporation - Library	Other non-profit	7, 12
Morton Hospital & Medical Ctr. - Medical Library	Health/hospital library	4, 9
Museum of Science - Library	Museum/historical/educational library	6, 11
Needham Historical Society - Library	Museum/historical/educational library	6, 11
New England Foursquare Bible Institute - Emmaus Library	Other non-profit	7, 12
New England Historic Genealogical Society - Library	Museum/historical/educational library	6, 11
Newton-Wellesley Hospital - Babson Memorial Medical Library	Health/hospital library	4, 9
Norman Rockwell Museum - Reference Center	Museum/historical/educational library	6, 11
North Andover Historical Society - Archives	Museum/historical/educational library	6, 11
North Shore Medical Center/Union Hospital - Health Sciences Library	Health/hospital library	4, 9

## 2007 Special Libraries Report: Index

Institution/Library	Library Type	Page Number
North Shore Medical Ctr./Salem Hospital - Health Sciences Library	Health/hospital library	4, 9
Peabody Essex Museum - Phillips Library	Museum/historical/educational library	6, 11
Perkins School for the Blind - Braille and Talking Book Library	Government agency library	3, 8
Perkins School for the Blind - Samuel P. Hayes Research Library	Museum/historical/educational library	6, 11
Regional Center for Healthy Communities - Resource Library	Health/hospital library	4, 9
Rehab. Hospital of the Cape & Islands - Medical Library	Health/hospital library	4, 9
Saints Memorial Medical Center - Health Sciences Library	Health/hospital library	5, 10
Salem Athenaeum - Salem Athenaeum	Other non-profit	7, 12
Sherin and Lodgen, LLP - Library	For profit corporation library	3, 8
Silent Spring Institute - Silent Spring Information Center	Other non-profit	7, 12
Souza Baranowski Correctional Center Library - Library	Correctional/institutional library	5, 10
St. Joseph's Abbey - Library	Other non-profit	7, 12
St. Luke's Hospital - Health Sciences Library	Health/hospital library	5, 10
Sterling and Francine Clark Art Institute - Library	Museum/historical/educational library	6, 11
Temple Beth Am - Levine Library	Other non-profit	7, 12
Temple Shir Tikva - Library	Museum/historical/educational library	6, 11
Thoreau Institute at Walden Woods - Henley Library	Museum/historical/educational library	6, 11
Tobey Hospital - Stillman Library	Health/hospital library	5, 10
Topsfield Historical Society - Library	Museum/historical/educational library	6, 11
Toxics Use Reduction Institute - Library	Government agency library	3, 8
U.S.S. Constitution Museum - Samuel Eliot Morison Memorial Library	Museum/historical/educational library	6, 11
Umass Memorial Health Center - Homer Gage Medical Library	Health/hospital library	5, 10
Volpe National Transportation Systems Center - Technical Reference Center	Government agency library	3, 8

## 2007 Special Libraries Report: Index

Institution/Library	Library Type	Page Number
WGBH Educational Foundation - Media Library and Archives	Other non-profit	7, 12
WGBY/WGBY Video Lending Library - Library	Other non-profit	7, 12
Worcester Art Museum - Library	Museum/historical/educational library	6, 11
Worcester County Horticultural Society - Tower Hill Botanic Garden Library	Other non-profit	7, 12
Worcester Historical Museum - Research Library	Museum/historical/educational library	6, 11

## Massachusetts Public Library Data Reports

- **Children's Services, xxxx Data** (available in February)  
Selected statistics related to children's services including staffing, programming, holdings and circulation.
- **Circulation and Holdings Report, FYxxxx** (available in January)  
Various public library circulation and holdings raw data. Also includes circulation per FTE, per hour open and per capita and holdings per capita data.
- **Education & Staffing Report, 7-1-xxxx** (available in January)  
Public library staffing levels and distribution of the staff's highest educational level. Staffing level data includes: total full-time equivalencies (FTE), number full time and part time, and FTE for MLS, librarian, children's librarian and non-custodian positions as well as total hours open per non-custodian FTE. Director's education level and length of work week are displayed.
- **Electronic Services, FYxxxx Data** (available in May)  
Selected statistics related to electronic services including: website hits, number of users of public Internet computers, electronic subscriptions and materials in electronic format.
- **Featured Reports, FYxxxx Data** (available in the spring)  
Reports on changing topics present public library data not displayed in other reports.
- **Financial Statistics Report, FYxxxx Data** (available in February)  
Raw and per capita figures for each reporting public library's (including branches) total municipal appropriation, operating income, and salary, materials, other and total operating expenditures. Also included are percent of total operating expenditures spent for salaries, materials and other expenditures.
- **The FYxxxx Municipal Pie...What's Your Share?** (available in January)  
Relates the amount expended from the general fund by each city and town on public library service, to the amount expended to operate the entire municipality.
- **Public Library Outlets, FYxxxx Data** (available in May)  
Selected statistics relating to public library outlets including: staffing, holdings and circulation.
- **Rankings Report, xxxx Data** (available in March)  
Each municipality's rank within its population group and within the entire state based on its library's per capita values for certain income and expenditure data. For services, the indicators are: FTE per 10,000 population, MLS FTE per 10,000, hours open per week, direct and total circulation per capita and holdings per capita.
- **Salaries Report, 7-1-xxxx** (available in January)  
Hourly minimum and maximum salaries for up to 17 public library position classifications from Library Director to Custodian. Annual salary for the Library Director is also displayed.
- **Services Report, FYxxxx** (available in January)  
Services data includes number of terminals with Internet, average weekly visits, reference questions and hours open. Counts are provided for weekend days open, branches, adult and children's programs and attendance. Average hours open on weekends is also shown.
- **Summary Tables and Graphs, xxxx Data** (available in March)  
Statewide, population group and regional totals of various incomes, expenditures, holdings, circulation, services and staffing data. Subject index provided.

**Massachusetts Academic Library Data, Fall xxxx, Selected Statistics** (available biennially)

**Massachusetts Automated Resource Sharing Networks Report, FYxxxx** (available in the winter)

**Massachusetts School Library Media Center Report, Fall xxxx** (available in May)

**Massachusetts Special Library Statistics Report, FYxxxx Data** (available in November)

The reports are available in PDF format and the related spreadsheet and database files are available for downloading from the Board's web site (<http://mblic.state.ma.us/advisory/statistics/index.php>)