



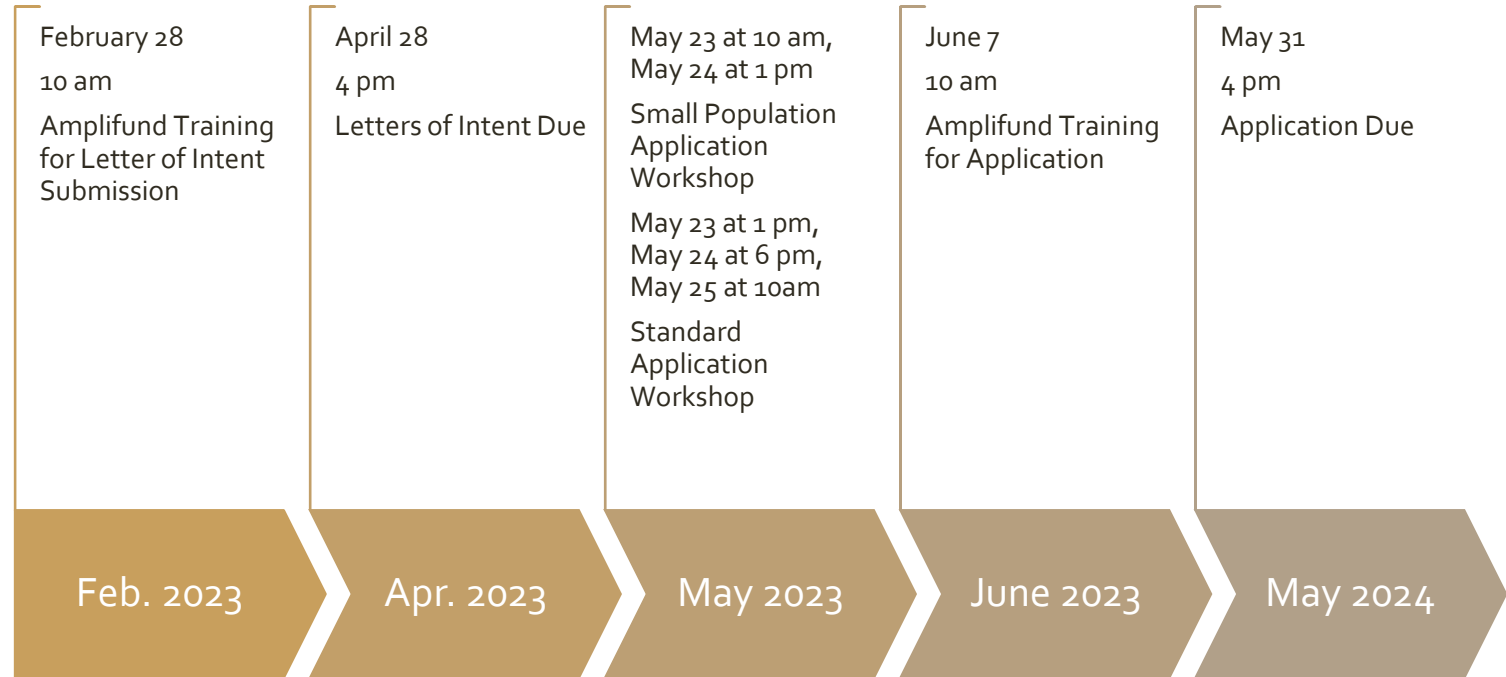
2023-2024  
MPLCP Grant Round

Letter of Intent Information Session

Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

# Important Dates



# Does my free public library qualify?



No previous MPLCP grant within 30 years for the same building or 5 years for another branch/multiple independent



Certified through the State Aid to Public Libraries program



Have a current strategic plan with annual action plans on file at the MBLC



# Eligible Project Types

New Construction

Addition/Renovation

Conversion/Addition



Joint Public Library



Shared Building

Eligible Project Sub-Types



### **Standard Grant Type**

**(municipal population of 2,500+)**

Library building program

Condition assessment (if possibly utilizing an existing structure)

Municipal finance forms

Certified copies of local approvals

At least 2 site options



### **Small Population Grant Type**

**(municipal population of less than 2,500)**

Statement of need

Municipal finance forms

Certified copies of local approvals

At least 2 site options

**One Application**

## Additional Application Components

### Branches/Multiple Independents

- Comprehensive town-wide/city-wide plan for library service (guidance will be given)

### Joint Libraries/Shared Buildings

- Official management plan (a legal document requiring guidance from local counsel)



## Spring 2023

Standard Grant Type only:  
Pre-planning funding for  
application (\$15-\$60K)



## Spring 2024

Ability to apply for, accept, and  
expend MBLC grant funds  
(anytime by Spring 2024)  
Planning and Design Funding  
(\$150,000)




## Spring 2026

Ability to accept and expend  
MBLC grant funds  
Construction Funding (based on  
estimate from late Fall 2025/early  
Winter 2026)

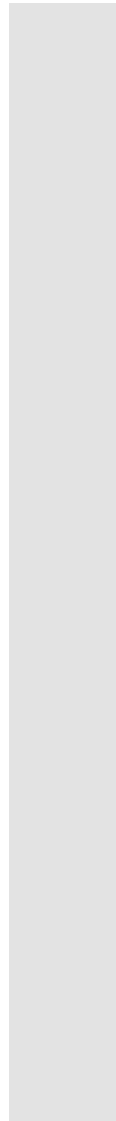
# Local Approvals & Appropriations





## Eligible Costs: Planning and Design Phase

Costs incurred after the date of acceptance into the grant program, with the exception of land purchase costs incurred within three years prior to the application due date



## Standard Grant Type

- 50% up to \$100,000 maximum award
- Covers eligible costs for planning and design through MPLCP Level of Design

## Small Population Grant Type

- 50% up to \$125,000 maximum award
- Covers eligible costs for pre-planning and planning and design through MPLCP Level of Design

# Planning & Design Funding

# Eligible Costs: Construction Phase

Project costs or proportional costs directly related to implementing interior and exterior construction of an eligible project, including:

- Acquisition of real property, including purchases within three years prior to the application due date;
- Planning costs;
- Design services;
- Demolition;
- Site preparation;
- Construction;
- and approved capital equipment of an approved public library project.

Where publicly or privately owned real property is to be donated to a project, only so much land as is necessary to provide an adequate library site, up to a maximum of \$1,000,000, may be considered in the calculation of eligible costs, and the value of such land must be documented.

*Ineligible expenses include but are not limited to costs related to fundraising, municipal bonding, attorney fees and legal proceedings, moving, temporary quarters, furnishings, computers and other equipment, and costs related to any aspect of the exterior grounds or site of the free public library structure including landscaping, walkways, and parking lots, except exterior handicapped ramps.*

# Standard Grant Type

## Construction Funding Formula

\*Does not include need factor (0.55%-20% increase applied to grant award, depending on municipality)

Eligible Cost	Incremental State Share
First \$5,000,000	60% of estimated eligible cost up to \$5,000,000
\$5,000,000 - \$10,000,000	45% of estimated eligible cost between \$5,000,000 and \$10,000,000
\$10,000,000 - \$20,000,000	35% of estimated eligible cost between \$10,000,000 and \$20,000,000
\$20,000,000 - \$50,000,000	30% of estimated eligible cost between \$20,000,000 and \$50,000,000

Eligible Cost	Grant Award
\$5,000,000	\$3,000,000
\$10,000,000	\$5,250,000
\$15,000,000	\$7,000,000
\$20,000,000	\$8,750,000
\$25,000,000	\$10,250,000
\$30,000,000	\$11,750,000
\$40,000,000	\$14,750,000
\$50,000,000	\$17,750,000

# Standard Grant Type

# Construction Funding Formula

\*Does not include need factor (0.55%-20% increase applied to grant award, depending on municipality)

## Small Population Grant Type

### Construction Funding Formula

\*Does not include need factor  
(0.55%-20% increase applied to  
grant award, depending on  
municipality)

Eligible Cost	Percentage State Share
\$0 - \$50,000,000	70% of estimated eligible cost

ELIGIBLE COST	GRANT AWARD
\$3,000,000	\$2,100,000
\$4,000,000	\$2,800,000
\$5,000,000	\$3,500,000
\$6,000,000	\$4,200,000
\$7,000,000	\$4,900,000
\$8,000,000	\$5,600,000
\$9,000,000	\$6,300,000
\$10,000,000	\$7,000,000

## Small Population Grant Type

## Funding Formula Examples

\*Does not include need factor (0.55%-20% increase applied to grant award, depending on municipality)



## CONSTRUCTION



### Construction

The Massachusetts Public Library Construction Program (MPLCP) helps communities improve their public library facilities through funding and technical assistance for planning & design and construction projects.

MBLC library building specialists are available to meet with and advise library staff, trustees, building committees, town officials, and community residents.

### 2023-2024 Grants

- [General Information](#)
- [Getting Started](#)
- [2022 MPLCP Regulations](#)

### 2016-2017 Grants

- [Manage Your Grant](#)
- [Grants Awarded](#)
- [Waiting List](#)
- [2015 MPLCP Regulations](#)

### Projects

- [Current & Recently Completed Projects](#)
- [Past Projects](#)

### Related Links

[Construction Home](#)

[Library Space: A Planning Resource for Librarians](#)

[Building Literacy Podcast](#)

[Assistance & Support](#)

[Program Background & Regulations](#)

[Resource Guides](#)

[Public Library Ecosystem Report](#)

[News Releases](#)

### Construction Grants

[2023-2024 Grants](#)

[2016-2017 Grants](#)

[Small Library Pilot](#)

### Promotions & Publications

[Promotion Home](#)

[MBLC Awareness](#)

[2022 Regulations Fact Sheet](#)

[MPLCP "Say Yes" Video](#)

### For More Information

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# Construction Homepage



# Planning & Design LibGuide

## 2023-2024 Grant Round: Planning & Design Phase: Background

- Background
- Eligibility
- Timeline
- The Application Process
- Amplifund
- The Review Process
- Population Projections
- The Committee
- Post-Award Planning Process
- Contacts & Resources

### Grant Documents

Refer to the following documents and websites throughout the planning process.

- [Massachusetts Public Library Construction Program \(MPLCP\)](#)
- [State Regulations 605 CMR 6](#)
- [Program Notice: Standard Grant Round](#)
- [Program Notice: Small Population Grant Round](#)
- [Information Session PowerPoint](#)
- [Letter of Intent](#)

### What is an MPLCP Grant?

A Massachusetts Public Library Construction Program (MPLCP) Grant is a state grant administered by the Board of Library Commissioners (MBLC) and regulated under 605 CMR 6.00.

The purpose of the grant is to provide financial support to municipalities for the improvement of library facilities. The grants are administered in two phases: the Planning and Design Phase and the Construction Phase.

The Planning and Design Phase funding is for activities related to the planning and designing of new, renovated, or expanded public library facilities in advance of a whole building project.

The Construction Phase funding is for the completion of design documents and the constructing of an improved library facility through new construction, renovation/addition, or conversion/addition. This funding is not intended to provide assistance for activities such as repair, maintenance, or partial building improvements.

### What is the MBLC?

Established in 1890, the Massachusetts Board of Library Commissioners (MBLC) is a state agency that supports, improves and promotes library services throughout the Commonwealth.

For information about the full range of Board activities, please see their website at <https://mblic.state.ma.us>.

### What is the MPLCP?

The Massachusetts Public Library Construction Program provides financial and technical assistance to municipalities for planning, design, improvement and expansion of their public library facilities. State regulations 605 CMR 6.00 govern the program.

The MPLCP was first funded by a state bond authorization in 1987. The program awards grants for planning, design, and construction to support public libraries. Between 1987 and 2022, the MPLCP helped build 63 new library buildings and 172 addition, renovation, and conversion projects.

[Next: Eligibility >>](#)

Letter of Intent

Award  
Requested

## Standard Grant Type

- **\$100,000**

## Small Population Grant Type

- **\$125,000**

# Letter of Intent

## Application Components

### Contact Information

- Municipal Official
- Library Director
- Designated representatives from library and municipality who will attend the mandatory application workshop

### General Information

- Confirmation of eligibility
- Basic project information
- Preliminary statement of need

### Documents

- Letter on municipal letterhead stating support for the intention to apply and signed by municipal and library officials

Q&A



A group of people are seated around a table in a meeting room, engaged in a discussion. The scene is overlaid with a semi-transparent green rectangle that contains the text. The background shows a modern office environment with large windows and a brick building.

# Thank you

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