# LSTA FY2019 Direct Grant Program

# Letter of Intent Form

Due to MBLC: Thursday, December 7, 2017

Contact Person's Name & Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Library/Agency/System/Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Municipality/Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone and e-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Library Director’s Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. ELIGIBILITY:

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Do you have a current Long Range Plan on file at the MBLC? | Yes 🞎 | No 🞎 |  |
| 1. Have you completed a FY2019 Action Plan? | Yes 🞎 | No 🞎 |  |
| 1. Are you a member of the Massachusetts Library System? | Yes 🞎 | No 🞎 |  |
| 1. If you are a public library, your municipality is certified in the FY2018 State Aid Program. | Yes 🞎 | No 🞎 | N/A 🞎 |

|  |
| --- |
| If you have any questions about your eligibility in this grant round please contact Amy Clayton at the MBLC by email at Amy.Clayton@state.ma.us or phone at 1-800-925-7403 or 617-725-1860 ext. 228 |

1. TYPE: The above-listed applicant intends to submit an LSTA application under the following program:

*(CHECK ONLY ONE)*

|  |  |  |
| --- | --- | --- |
| ☐ Access for All | ☐ First Contact | ☐ Pathways to Success |
| ☐ Anytime Stem Learning | ☐ A Framework for Health Literacy | ☐ Preservation Assessment |
| ☐ Citizenship Corners & Expanded English Language Services | ☐ Go Local | ☐Preservation/Conservation of Library & Archival Materials |
| ☐ Civic Hub | ☐ IdeaLab | ☐ Serving Tweens & Teens |
| ☐ Conserving & Digitizing Historical Resources | ☐Innovative “Open” Project  (**Must submit an abstract of 150-200 words describing project**) | ☐ Town-Wide Preservation Assessment |
| ☐ Customer Experience in the Digital Age | ☐ Manuscripts Arrangement and Description |  |
| ☐ Financial Literacy for All Ages | ☐ Mind in the Making |  |

1. ESTIMATED AMOUNT REQUESTED**:** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please email form to:

Amy Clayton, Administrative Coordinator, [Amy.Clayton@state.ma.us](mailto:Amy.Clayton@state.ma.us)

**Deadline: Thursday, December 7, 2017**