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**PETITION FOR WAIVER OF THE**

**FY2024 MUNICIPAL APPROPRIATION REQUIREMENT**

**The municipality of**  Choose an item.  **hereby petitions the Massachusetts Board of Library Commissioners for a waiver of the Municipal Appropriation Requirement (MAR) for Fiscal Year 2024.**

**Signature, Library Director:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:**\_\_\_\_\_\_\_\_\_\_

**Signature, Library Trustee Chair:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:**\_\_\_\_\_\_\_\_\_\_

**PLEASE NOTE: The 5 year waiver plan is in effect.**

**This petition is due postmarked by October 6, 2023 and the following four (4) items\*\* must be postmarked by November 3, 2023 (\*\*additional items are required if you are applying for a waiver in consecutive years)**:

1. Signed, completed ***FY2023/FY2024 Total Municipal Operating Budget/Disproportionate Cut Worksheet***
   1. usually filled out by the municipality’s financial officer (i.e. town accountant)
2. Supporting municipal budget document(s), summarizing the *final* FY2023 and *proposed* FY2024 total operating and departmental budgets for the municipality
3. One letter from a municipal official:
   1. citing the fiscal hardship surrounding the municipality’s inability to meet the FY2024 MAR
   2. explaining the municipality's FY2024 budget process regarding the library
   3. providing evidence that any reduction to the library budget is not disproportionate relative to changes in other municipal departments and the overall municipal budget
4. One letter from the library director and trustee chair:
   1. explaining the library's FY2024 budget process and reasons why the municipality did not comply with the FY2024 MAR
5. \*\* Waiver Year 2 and/or Waiver Year 3 Form

**Please answer the following questions:**

1.Has the municipality held an election to raise revenues beyond the limitations of Proposition 2½ for FY2024?

YES  NO  DATE OF ELECTION Click here to enter a date.

If YES, what was the result of the election? PASSED  FAILED

2.Is further budgetary action expected that might increase the municipality's FY2024 appropriation to the library?

YES  NO

If YES, what form of action is expected? a) Override referendum  b) Capital exclusion

c) Debt exclusion  d) Budget revision  e) Other (please specify)

Proposed Date(s) of above action(s) Click here to enter a date.

**THIS PETITION MUST BE sent electronically to** [**uechi.ng@mass.gov**](mailto:uechi.ng@mass.gov) **BY OCTOBER 6, 2023**

**THE ADDITIONAL 4 ITEMS\*\* MUST BE SENT BY NOVEMBER 3, 2023.**